



Indira Gandhi Delhi Technical University For Women

Academic Branch

F.No. IGDTUW/Acad/2018

26th July 2019

NOTICE

Subject:-Up-gradation/change of Branch for B.Tech. Students Promoted to 2nd Year (3rd Sem).

Applications are invited from the students who have been promoted to 2nd year (3rd sem.) in this academic year 2019-20 for change/up-gradation of their branch. For the students who are promoted to 2nd year (3rd semester) of B.Tech. Program, the up-gradation of discipline is permitted within the University against the vacant seats to be decided by the University. The up-gradation shall be done strictly on the basis of overall academic performance i.e. Average CPI Score of 1st and 2nd Semester) academic session 2018-19, obtained by the students in B.Tech. Program.

Students of 2018-19 batch of B.Tech. Program desirous of up-gradation may apply in the prescribed form (Annexure-A) up to 6th August 2019. The complete application for up-gradation must reach to the Academic Branch, duly forwarded by HoD latest by on or before 5:00 pm, 6th August 2019 failing which no application will be considered/allowed for Branch Up-gradation. The cases approved for Branch Up-gradation will be notified by 20th August 2019, through the University website. The students should note that once applied no request of withdrawal or change of preference from up-gradation will be entertained. An undertaking (Annexure-B) to this effect is also to be submitted by the student along with their application form.

Dean (Academic Affairs)



Indira Gandhi Delhi Technical University for Women
ACADEMIC BRANCH

(Annexure-A)

Application for Up-gradation/ Change of Branch in the B.Tech. programme for the session 2019-20
from 3rd Semester for the Academic Session 2019-20 within the same University)

1. Name of Student (in capitals) _____
2. Name of Father/Mother (in capitals) _____
3. Name of the Discipline/ Programme _____
Presently pursuing
(Enclose Photocopy of I-card)
4. University Enrollment Number _____
5. Name of the programme for Up-gradation/ Change from the Present programme in order of
1st Preference _____
2nd Preference _____
3rd Preference _____
6. Complete Postal Address (in capitals) _____
(Alongwith Mobile/ Tele. numbers) _____
Mobile/ Telephone No. _____

Affix Student's
Latest Photograph
with self attested

7. Details of Result

(Enclose the photocopy of marksheet of 1st & 2nd semester of B.Tech. programme downloaded from the University Website) CPI marks and Average Percentage secured in 1st and 2nd Semester of B.Tech. programme.

1st Semester (2018-19) CPI marks _____
2nd Semester (2018-19) CPI marks _____
Average CPI secured in 1st and 2nd Semester _____
(Please attach proof)

I certify that the above details are correct. I am for forwarding my application for up-gradation/ change of stream through proper channel i.e. through HoD of the concerned stream.

Dated _____

Signature of the student

Recommendation and forwarded by the concerned HoD (Signature with stamp)

Dean (AA)

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Undertaking

I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I also undertake that I will abide by the decision of the decision of the University which is the final authority. I also undertake that after up-gradation I will not make any representation for refusal to accept the allotted option as I am aware that cancellation of my up-gradation will jeopardize the sequence of up-gradation affecting other students. I am exercising this option fully under my consciousness with my own desire for up-gradation.

Counter Signature of Parent/ Guardian

Signature of candidate with date