



**Indira Gandhi Delhi Technical University For Women**  
(Established by Govt. of Delhi vide Act 09 of 2012)  
Kashmere Gate, Delhi-110006

No. F.3(1)/Admn/2013/IGDTUW/1952

Dated: 27<sup>th</sup> Mar, 2018


**ORDER**

This is in continuation of Office Order No.F.3(1)/Admn/2013/IGDTUW/1832(A) dated 01.03.2018 regarding appointment of Dy. Dean (Industrial Research & Development) at IGDTUW w.e.f. 01.03.2018 for a period of three years. The responsibilities of Dy. Dean (IRD) are as under:

- (i) Execution of all administrative function including planning, budgeting, project monitoring (both technical and financial) budgetary, control, compliance with terms and conditions of agreement/contract between sponsor (s) and the University etc.
- (ii) To manage sponsored Research and Industrial Consultancy Projects as per the norms, Rules and Regulations for Research and Industrial Consultancy.
- (iii) Administration of all the contractual/deputed project personnel and inventory management of stores procured through the PI and HoD.
- (iv) Promotion of University research and consultancy, technology transfer, IPR and Software Marketing etc.
- (v) Liaison with PIs, the University and Sponsors.
- (vi) Utilization and monitoring of various development funds such as RDF and PDF as described.
- (vii) To constitute IRD Advisory Committee for Sponsored Industrial Research Consultancy in accordance with the University Rules.
- (viii) Any other activities that may be assigned from time to time.

In addition to above (i) to (viii), Dr. Ranu Gadi, Associate Professor shall also be Nodal Officer of the CURIE Grant under Department of Science & Technology (DST).

These issues with the approval of the Competent Authority.

  
(Prof. R.K. Singh)  
Registrar

No. F.3(1)/Admn/2013/IGDTUW/1952

Dated 27<sup>th</sup> Mar, 2018

Copy for information and necessary action to the :-

1. All Deans, IGDTUW.
2. All HoDs( MAE/ECE/CSE/IT/BAS and A&P).
3. Dr. Ranu Gadi, Dy. Dean (Industrial Research & Development), IGDTUW.
4. All Dy. Deans, IGDTUW.
5. Chief Hostel Warden, IGDTUW.
6. Incharge( Medical Centre), IGDTUW.
7. Incharge (Training & Placement Cell), IGDTUW.
8. Deputy Finance Officer, IGDTUW.
- ✓ 9. In charge, Web Server with the request to upload and update the information on the IGDTUW website.
10. Assistant Registrar (GA), IGDTUW.
11. Lbrarian, IGDTUW.
12. PS to Hon'ble Vice Chancellor, IGDTUW.
13. PA to Registrar, IGDTUW.
14. Guard File