



**Indira Gandhi Delhi Technical University for Women**  
(Established by Govt. of NCT of Delhi under Act 9 of 2012)  
Kashmere Gate, Delhi 110006

Date: 20.09.2024

**SPECIAL SPOT ROUND COUNSELLING FOR ADMISSION TO  
M.PLAN (Urban Planning) PROGRAM IN IGDTUW FOR THE  
ACADEMIC YEAR 2024-25 AGAINST THE VACANT SEATS**

**Subject: Instructions for spot round counselling for admission to M.Plan. (Urban Planning) Program, 2024-25 in IGDTUW, Delhi**

**1. Procedure Timeline:**

**Date & Time of Spot Round Counselling: 25/09/2024 i.e., Wednesday from, 10:30 AM onwards.**

*All the participating candidates should report at 10:30 AM in the Room No. 209, First Floor, IT Department, IGDTUW, Kashmere Gate, Delhi – 1100 06. The spot round counselling will be conducted for admission to the M.Plan (Urban Planning) against the vacant seats.*

**2. Fee to be paid at the time of Admission:**

Every candidate participating in the Spot Round of Counselling shall pay Rs. 1000/- as the Registration fee in the form of Demand Draft drawn in favour of “**Registrar IGDTU for Women-Student Fee SB A/C**” payable at New Delhi.

Every applicant who gets the admission offer in the M.Plan (Urban Planning) program in the spot round counselling shall pay the course Fee in the form of Demand Draft of Rs. 1,21,000/- (Rupees One Lakh Twenty-One Thousand only) drawn in favour of “**Registrar IGDTU for Women-Student Fee SB A/C**” payable at New Delhi. Break-up of the total admission fee is as under:

- Annual Fee: Rs. 1,14,000/-
- Security Deposit: Rs. 5000/-
- One time Alumni Fee: Rs. 2000/-

**3. Withdrawal Policy**

University Standard withdrawal policy will be applicable in line with the UGC norms.

**4. Documents required at the time of Special Spot Round Counseling for M.Plan. (Urban Planning) Program 2024-25 Program:**

- Two passport size photographs.
- Original and self-attested copy of Identity proof (Aadhar Card/PAN Card/Driving Licence/Passport/Voter ID)
- Original and self-attested copy of class 10th certificate in support of Date of Birth.
- Original and self-attested copy of mark sheet of 12<sup>th</sup> class

- Original and self-attested copy of Mark sheet(s) and certificate of qualifying degree (B.Arch./ B.Plan or B.Tech. (Planning)/B.Tech or BE (Civil Engineering)/equivalent) in support of verification of marks and Region.
  - ***B.Arch. applicants must furnish proof of recognition of their B.Arch. degree from CoA (Council of Architecture)/ their registration certificate from CoA with valid CoA registration no.***
  - Original and self-attested copy of GATE Score card (if applicable).
  - Proof of CGPA/SGPA conversion to Percentage (if applicable).
  - Original and self-attested copy for the category certificate (as applicable for SC/ST/OBC/KM/CW/EWS)
  - Medical fitness certificate in original.
5. **Candidate will be eligible for final seat allotment subject to the following:**
- a) **Verification of all document at the time of counselling and fulfilling of the eligibility criteria**
  - b) **Availability of seat in the required field and payment of fee for the program**
6. **If the candidate fails to produce any required document, her candidature is liable to be cancelled. In case, the candidate fails to fulfill minimum eligibility criteria, her admission shall be cancelled and no fee will be refunded. Admission may be cancelled even after seat allotment & submission of fee if any data/document provided by the applicant is found to be incorrect at some later stage.**
7. **Keep visiting [www.igdtuw.ac.in](http://www.igdtuw.ac.in) and keep checking your e-mail (from [mplanadmissions@igdtuw.ac.in](mailto:mplanadmissions@igdtuw.ac.in)) regularly for further information.**
8. **For any further queries, please call at +91 9818685971 (between 10:00AM to 05:00 PM)**

**Sd/-  
(M.Plan Admission Coordinator)**